running list of archee questions

| question | | Who Asked | Notes |
| --- | --- | --- | --- |
| **Aim/Objective of ArchEE** | | **EC, IEc** |  |
| What is the purpose of this database? Who will it serve? What will be its benefits? What is unique about the proposed database? Who are potential contriutors? | | EC |  |
| Introductory overview of the ArchEE concept | | IEc |  |
| Justifying ArchEE – cultivating the use case | | IEc |  |
| What is the theory of change? What do we want the end user to get out of ArchEE? | | EENP, EPA |  |
| Who are potential contributors and end users? | | EENP |  |
| What are user needs? | | EENP |  |
| **Learning from Similar Efforts** | | **EC** |  |
| Are there examples of similar initiatives in other fields (e.g., Medicine)? Can we leverage their expertise? | | EC |  |
| Other repositories? What were their difficulties in design and implementation? What did they get right? How do things differ in their fields? | | EENP |  |
| **Relationship Between Partners** | | **EC, VN, IEc** |  |
| What formal agreements would outline roles and responsibilities of contributing partners? Will it be necessary for participation to be predicated on a formal agreement? | | EC |  |
| What partners will be approached? US, Europe and Canada or others? What are the criteria for membership? | | EC |  |
| What members or organizations guide development of the database? And, what is the cost to participate? | | VN |  |
| Roles of the participants and advisors | | IEc |  |
| Maintaining stakeholder interest and engagement | | IEc |  |
| Governance | | EPA |  |
| Who will maintain ArchEE? | | EENP |  |
| **IssueLab/Database Options** | | **EC, VN, IEc** |  |
| Who owns Issue Lab? Is this an American entity? Is it bound by the exigencies of the Patriot Act? | | EC |  |
| What alternative platforms other than Issue Lab might be explored? If any, what are the relative advantages and disadvantages of these alternatives? | | EC |  |
| What are the alternative options to the current “issue lab” proposal and their associated costs? | | VN |  |
| Demonstration of potential functions (e.g., IssueLab, mock-ups) | | IEc |  |
| What provisions will there be to modify or change the database design over time? | | EPA |  |
| Link to other repositories? | | EENP |  |
| **Costs of Database** | | **EC, VN, IEc** |  |
| What are the total estimated costs to create the publications boundaries (I believe Matt said this was around $20k)? What are the estimated costs of developing the search engine? Are there costs to maintaining the site? | | EC |  |
| What is the minimum amount of organizations and contribution to start to explore this development process? | | VN |  |
| Potential funding options | | IEc |  |
| **Database Submissions** | | **EC, VN, IEc** |  |
| Will the platform / protocols / engines be able to accept submissions in languages other than English? | | EC |  |
| In what format would reports be posted (e.g., PDF and/or HTML and/or links to source websites)? | | EC |  |
| Who (individuals or organizations) can contribute data and who can retrieve data? With what arrangements and what costs? And, what permissions might be needed? | | VN |  |
| Document capture | | IEc |  |
| Will there be web links to other sources or actual documents? | | EPA |  |
| How much literature is needed to formally begin? | | EPA |  |
| Range of subject matter? | | EENP |  |
| Inclusion criteria? | | EENP |  |
| **Database Quality Control** | | **EC, VN, IEc** |  |
| Is there a vetting process or quality standards for submissions? If so, how would quality be assessed? (Suggest a 'buyer beware' approach be adopted, reviewing submissions would be very time-consuming and costly) | | EC |  |
| What is the procedure to close the database should it fail to meet demand, interest or participation? | | VN |  |
| Document review process and standards | | IEc |  |
| Standards/weighting for document degrees of rigor (e.g. peer reviewed vs. not, experimental vs. non-experimental, quantitative vs. qualitative) | | EPA,TL |  |
| **Material Copyright/Permission** | | **EC, VN** |  |
| Who continues to own the IP of publications posted on Issue Lab? Are there copyright protections? | | EC |  |
| Will the EEN have the authority to post publications taken off the Internet? (I believe I've come across a similar question in the past and although publicly available, there would still be a need to seek the author's permission before posting their material as per federal legislation) | | EC |  |
| Since the proposed database is using Adobe pdf, is there any license issue? | | VN |  |
| **Database Function/User Experience** | | **EC, VN, IEc** |  |
| What are the legal requirements for accessibility (e.g., visually impaired, different language groups)? | | EC |  |
| Does the search software “unlock” pdf files to do its search function? | | VN |  |
| How are searches of files conducted? Does it look for word frequency or is each article submitted already have meta-data attached which is used? | | VN |  |
| Does the system operate with pre-set developed questions? | | VN |  |
| What does it cost to develop alternative questions? Who pays for that and once developed who has access to those new alternatives? | | VN | We are not certain what he means by “develop alternative questions” – we suspect it refers to adding a new focus/area of interest |
| Can you show an example of the stages of a sample retrieval currently available? | | VN |  |
| Keywords and tags | | IEc |  |
| Design – features and functions | | IEc |  |
| Synthesis and analysis | | IEc |  |
| Rating and critical evaluation | | IEc |  |
| Taxonomy | | EENP |  |
| What are user needs? | | EENP |  |
| User feedback | | EENP |  |
| **Cost/Logistics of Use/Access** | | **EC, VN, IEc** |  |
| Would membership be sold? Would there be a cost to participate / access the site? | | EC |  |
| How is access and enquiries to the database controlled? | | VN |  |
| Who and how is control managed (e.g. to limit someone’s excessive use)? | | VN |  |
| Access and user administration | | IEc |  |
| Log in? Keep track of who users are? | | EENP |  |
| Open source, free sharing, free use? | | RD |  |
| **Data Storage** | | **VN** |  |
| Where would the data reside? (location/country) | | VN |  |
| What are the roles and responsibilities of the data holder? | | VN |  |
| How is the submitted data safeguarded from subsequent change? | | VN |  |
| Who has access to the data (individuals/organizations)? | | VN |  |
| Can data be withdrawn? Is all data “publically” available? | | VN |  |
| ? | |  |  |
| Potential contributors and end users? | | EENP |  |
| How to market? | | EENP |  |
| Network of networks | | RD |  |
| **Next Steps** | **VN, IEc** |  |
| What are the next steps proposed in developing this database? | | VN |  |
| Action items, timeline, and to-do list | | IEc |  |

Note: Under “Who Asked”

EC = Environment Canada

VN = V. Niemanis

RD = Rasmus Dilling

TL = Terell Lasane